



# CARLISLE COMMUNITY SCHOOL

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**MINUTES**  
**CARLISLE COMMUNITY SCHOOL**  
**Regular School Board Meeting**  
**Monday, August 14, 2017, 6:00 p.m.**  
**Tour of the High School at 5:30 p.m.**  
**Carlisle Community School Board Room**

President James called to order the August regular board meeting at 6:03 p.m.

Directors Present: Susan James, President  
Kyle Chambers  
Art Hill  
Rob Joiner

Directors Absent: Jenny Foster, Vice President

Also Present: Bryce Amos, Superintendent  
Jean Flaws, Board Secretary/Business Manager

Motion by Hill to approve the agenda as presented. Seconded by Joiner. Motion carried unanimously.

Motion by Joiner to approve the minutes of the July 17, 2017 regular meeting as presented. Seconded by Hill. Motion carried unanimously.

Visitors – No visitor communication

Board Communication

IASB Communication – President James received a letter from IASB thanking the District for payment of the 2017-18 membership dues.

## Updates/Information

A. Teacher Performance Evaluation Criteria – Current practice is that every teacher is evaluated every three years based on the eight Iowa teaching standards with the teacher putting together a portfolio. A committee was formed to review the current process, criteria used and feedback to teachers in order to propose a new model. The committee reviewed several models based on the Danielson framework. The new model includes three domains of instructional planning and preparation; teaching all students; and district responsibilities and values using four levels of proficiency: 1) unsatisfactory, 2) approaching proficiency, 3) proficiency and 4) mastery. Administrators will evaluate 62 teachers in the pilot program this school year (includes teachers up for their three-year evaluation and all new teachers).

B. Progress Monitoring Report – Student Attendance 2016-17 – The District's average attendance rate for 2016-2017 was 96.03 which is above the state average rate of 95.67. Forty-one percent of the absences were coded student illness and twelve percent were coded as doctor's appointments. The attendance rate has increased .52 over the past three years.

C. Bullying & Harassment – Twenty-one bullying/harassment incidents were reported to the state for 2016-2017 with two at the elementary, seventeen at the middle school and two at the high school. Nine of them qualified as a violation of the law with the remaining twelve only violating school policy. The schools do address bullying/harassment at the start of the school year. An annual survey of the students was suggested to help get a better picture of the culture and climate in the schools.

D. Advanced Placement (High School) – Mrs. Lillis and Mr. Blackmore shared information about the ten AP courses offered at the high school in 2016-2017 with one more being added for 2017-2018. That is the most

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offerings within the conference schools with the next highest being three courses at Ballard. There were one hundred eighty-four enrollments in AP classes. One hundred eleven students took one hundred fifty-three exams. Of those exams, ninety scores were at a 3, 4 or 5. Carlisle ranks 25<sup>th</sup> in the state for the AP Index (AP course offerings) with the schools ranking higher being larger schools.

E. College Concurrent/DMACC Courses (High School) – Mr. Blackmore presented a list of the concurrent classes offered and taken in 2016-2017 and the grading breakdown for each class.

F. High School Construction Update – The high school rooms will be about 95-100% complete when students return except for the sprinkler system. Teachers will be able to move back into their classrooms Aug. 17. Once school starts, work will continue on the project after school hours. The band and choir rooms have run into several issues (asbestos, foundation issues, drainage pipe relocation) to cause a delay in completion. The new completion date for the choir room now is Oct. 20 and for the band room is Nov. 13. To start the year, choir will use the old choir room and band will be located in the auditorium. Mr. Amos has received several change orders totaling \$33,804.01 for relocating chilled beams, patching the roof after removing a roof top unit, relocating a telecom rack as well as storm sewer piping.

### Business/Action Items

#### A. Teacher Performance Evaluation Criteria

Motion by Joiner to approve the teacher performance evaluation criteria as presented. Seconded by Chambers. Motion carried unanimously.

#### B. Legislative Action Priorities

Mr. Amos reviewed the four priorities chosen by the board last year and proposed to choose and submit the same four this year to IASB. They are: 1) Standards and Accountability - supports continued progress in the development of rigorous content standards and benchmarks that reflect the real-world knowledge and skills students need to graduate from high school prepared for college or to enter the workforce. 2) Supplemental State Aid - supports setting the supplemental state aid for the next school year by January 31 and the following year at least 14 months prior to the certification of the school's district budgets. 3) Property Taxes - supports holding school districts harmless in property tax restructuring. Also supports efforts to minimize property tax disparities and supports improved transparency and limits on the use of tax increment financing (TIF). 4) SAVE – supports the repeal of the Dec. 31, 2019 sunset on the statewide penny sales tax for school infrastructure.

Motion by Hill to approve the legislative action priorities as presented. Seconded by Joiner. Motion carried unanimously.

#### C. Approval for Preschool Playground Project

New legislation provides for flexibility in expenditures for preschool money to include playground improvements. Mr. Amos is proposing to use \$110,000 for updates to the elementary playground. Phase 1 is taking care of drainage issues and a new retaining wall. Phase 2 will begin with forming a committee to look at playground design and equipment. The committee will propose a plan to update the playground. Motion by Joiner to approve the initial preschool playground project of \$110,000. Seconded by Hill. Motion carried unanimously.

D. Second Reading of Board Policy Codes 400, 401.5, 403.1, 405.2, 405.5, 405.6, 405.7, 405.8, 406.1, 406.2, 406.3, 406.4, 406.5, 406.6, 407.6, 409.1, 409.2, 409.4, 409.7, 409.11, 412.4, 414.1, 414.6, 700, 706.2

Motion by Joiner to approve the second reading of board policy codes 400, 401.5, 403.1, 405.2, 405.5, 405.6, 405.7, 405.8, 406.1, 406.2, 406.3, 406.4, 406.6, 407.6, 409.1, 409.2, 409.4, 409.7, 409.11, 412.4, 414.1, 414.6, 700, 706.2 with the noted change on 401.5. Seconded by Chambers. Motion carried unanimously.

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## E. Second Reading of Board Policy Code 407.2

The board discussed the \$1,000 late resignation fee included in the policy should a teacher want released from a signed contract after the last day of school.

Motion by Hill to approve the second reading of board policy code 407.2 as presented. Seconded by Chambers. Motion carried with James, Hill and Chambers - aye and Joiner - nay.

## F. Second Reading of Board Policy Code 411.1

The District currently has about 130 job descriptions. Mr. Eighmy reviewed the format used for job descriptions and then shared a couple of current job descriptions. A job description is included in the posting of jobs on Teach Iowa. It is Mr. Amos' recommendation to eliminate the statement about the board approving job descriptions and replace it with the following: The board will approve any new job descriptions that may be created due to expanding services offered by the district. Any other changes made to existing job descriptions will be approved by the Superintendent or designee.

Motion by Joiner to approve the second reading of board policy code 411.1 as presented. Seconded by Hill. Motion carried unanimously.

## G. First Reading of Board Policy Codes 405.1, 408.1, 409.6, 409.8, 409.9, 411.4, 411.6, 706.1

Changes to the board policy codes listed are a result of the changes in legislation with 405.1 to include the new language proposed for 411.1.

Motion by Hill to approve the first reading of board policy codes 405.1, 408.1, 409.6, 409.8, 409.9, 411.4, 411.6, 706.1 and waive the second reading. Seconded by Joiner. Motion carried unanimously.

## H. Resignations for 2017-2018

a. Deric Kidd	Ass't. Varsity Boys Soccer	Step 4 Group 4
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## I. New Hires for 2017-2018

a. Brianne Sears	Mentor	
b. Tony Smith	Mentor	
c. Alicia Koerselman	Mentor	
d. Liz Crow	Mentor	
e. Alexandra Peace	Mentor	
f. Kayla Campo	Cheer Coach, .3 FTE	Step 0 Group 3
g. Vance Bales	Mechanic	
h. Jill Wheeler	Mentor	
i. Jenna Karpuk	9 <sup>th</sup> Gr. Volleyball Coach, .5 FTE	Step 0 Group 4

Motion by Chambers to approve the resignation for 2017-2018 and the new hires for 2017-2018. Seconded by Joiner. Motion carried unanimously.

Motion by Joiner to approve the bills in the amount of \$1,229,127.30. Seconded by Hill. Motion carried unanimously.

Motion by Joiner to approve the July, 2017 financial reports. Seconded by Chambers. Motion carried unanimously.

## Mr. Amos's Report

\*Enrollment Update – As of 8/11/17, the enrollment numbers are up from last year at this time and from the end of last school year. These numbers will change as record requests are received for students leaving and new students come in to register. Last year's senior class was a smaller class than this year's incoming

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kindergarten class. Class sizes for kindergarten through second grade average 19-22 students with third through fifth grades averaging 25-26 students.

\*Start of the School Year – Aug. 17 is the first day for all teachers starting with a breakfast provided by the Chamber of Commerce from 7:45 – 8:15 followed by the opening session at 8:30. Mr. Amos invited the board members. Twenty new staff will start Aug. 15. Monday, Aug. 21 is the Open House with grades 1 – 12 students' first day being Wednesday, Aug. 23.

\*Street Closure – South 5<sup>th</sup> Street and Patterson Drive will be closed through Labor Day. This will affect several bus routes but the transportation department is aware making arrangements to detour the buses.

The next regular meeting is September 18, 2017, 6:00 p.m., Carlisle Community School Board Room. The organizational meeting is September 18, 2017, 6:00 p.m. Carlisle Community School Board Room

Motion by Joiner to adjourn the August regular board meeting. Seconded by Hill. Motion carried unanimously.

Meeting adjourned at 8:25 p.m.

Susan James, Board President

Attest: Jean Flaws, Board Secretary/Business Manager

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*These minutes will be presented at the September school board meeting for approval.*

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